

# **Operating Guide**



# With effect from 01 August 2024 Combined Operating Guide for abrdn SICAV I & II

# **Key Contact**

#### **Transfer Agency**

abrdn Investments Shareholder Service Centre: c/o International Financial Data Services Luxembourg S.A., 49, Avenue J. F. Kennedy,

L-1855 Luxembourg,

Grand Duchy of Luxembourg

Tel: (+352) 46 40 10820, (+44) 1224 425255 (UK)

Fax: (+352) 245 29056

Email: asi\_luxembourgcs@StateStreet.com

Opening times of this office are:

Monday to Friday 09:00 - 17:30 (Luxembourg time)

# **Key Information**

All times and business days quoted below are Luxembourg times and business days.

### **Account Opening Procedures**

To open an account please complete the applicable Application Form.

The most recent version of the Application Forms can be found on the abrdn website. Alternatively the Transfer Agency can provide the Application Form upon request.

### **Dealing Procedures**

Deal instructions must be submitted to the Transfer Agency by fax, SWIFT or post. We are unable to accept deals by telephone or email.

The deal can be placed using the Dealing Order Form, which can be obtained from abrdn's website or upon request to the Transfer Agency.

### **Cut-off Time for Dealing**

13:00 for all Sub-Funds.

Deal instructions received after the relevant cut-off time will carry forward to the next Valuation Day.

#### Valuation Point

The Net Asset Value per Share is determined on each Valuation Day at 13:00.

#### **Contract Notes**

Contract Notes will be issued by fax, email or SWIFT on the same day the deal is priced.

## **Price Publication Time**

16:30 for all Sub-Funds.

#### Settlement Period

Please refer to the 'Subscription for Shares' section within the Fund Prospectus for the settlement period of your share class.

Please ensure to make the payment to the appropriate bank account for the relevant SICAV. The Transfer Agency cannot transfer the money between the different SICAVs and so any incorrect payment will have to be returned.

#### **Periodic Statements**

The investor will receive a periodic statement by fax, email or post six monthly (or monthly if specifically requested).

SWIFT dealing clients and clients who have elected to receive monthly statements will receive a statement at the latest 5 Business Days after month end. Clients who are receiving six monthly statements will receive them by month end.









#### Distributions

Distributions, if agreed by the SICAV Board of Directors, are paid monthly, quarterly or annually depending on the Sub-Fund.

The record date is the last business day of the month/quarter/year and the ex-dividend date is the next business day.

abrdn SICAV I Monthly funds: the payment date is the last business day of the following month. The reinvestment date is 10 business days prior to the payment date. Distribution vouchers are issued 10 business days prior to the payment date.

abrdn SICAV I Quarterly and Annual funds: the payment date is the last business day of the second month following the quarter/year end. The reinvestment date is 10 business days prior to the payment date. Distribution vouchers are issued 10 business days prior to the payment date.

abrdn SICAV I Accelerated Share Classes and abrdn SICAV II (all funds and classes): Distribution vouchers are issued 5 business days after the ex-dividend date. The reinvestment date is 5 business days after the ex-dividend date and the payment date is 8 business days after the ex-dividend date.

A distribution schedule which includes the ex-dividend date and payment date for each Sub-Fund distributing in the month/quarter/year is available upon request from the Transfer Agency.

# Rebate Payment Standards

Rebates, if any, are calculated on a day-by-day basis, using the daily aggregated positions held by the investor. You can elect to receive payments monthly or quarterly and this can be paid to your bank account or reinvested to purchase new shares. The corresponding statement will be issued by email.

#### Additional Information

Please refer to the abrdn website for Literature, Monthly Reports and Key Investor Information Documents (KIIDs) relating to the SICAV offering: www.abrdn.com.

Investors are advised to read an up-to-date version of the Key Investor Information Document(s) for each Sub-Fund relevant to the investment.

# Bank account details for settlement of abrdn SICAV I Sub-Funds

Payment must be received in the currency of the share class. Please pay from an account in your own name and by telegraphic transfer, without charge for the beneficiary. For all payments add a reference: abrdn SICAV I + Client Name and/or Contract Number.

Pounds Sterling - GBP
Bank of America N.A.
2 King Edward Street
London
EC1A 1HQ
United Kingdom
SWIFT Address: BOFAGB2

United Kingdom
SWIFT Address: BOFAGB22
IBAN: GB44 BOFA 1650 5023 7600 11
CHAPS Sort Code: 16-50-50
BACS Sort Code: 30-16-35
Account Name: abrdn SICAV I
A/C Number: 23760011

Euro - EUR
Bank of America N.A.
PO Box 11 02 43
D-60037 Frankfurt/Main
Germany

SWIFT Address: BOFADEFX
IBAN: DE56 5001 0900 0018 4560 10
Account Name: abrdn SICAV I
A/C Number: 18456010
Correspondent SWIFT: BOFAGB22

Swiss Francs - CHF
Bank of America N.A.
Zurich Branch
Stockerhof, Stockerstrasse 23
8002 Zürich
Switzerland

SWIFT Address: BOFACH2X IBAN: CH08 0872 6000 0307 8501 2 Account Name: abrdn SICAV I A/C Number: 6014 30785012 US Dollars – USD Bank of America N.A. 100 West 33rd Street New York NY 10001 SWIFT Address: BOFAUS3N

ABA Routing Code: 026009593 FED CHIPS: 0959

Account Name: abrdn SICAV I A/C Number: 6550-8-67902

Swedish Krone - SEK
Bank of America N.A.
2 King Edward Street
London
EC1A 1HQ

United Kingdom SWIFT Address: BOFAGB22 IBAN: GB21 BOFA 1650 5023 7600 37 Account Name: abrdn SICAV I A/C Number: 23760037 Correspondent SWIFT: HANDSESS Hong Kong Dollars - HKD Bank of America N.A. Hong Kong Branch 17-F1 Devon House 979 King's Road Quarry Bay

Hong Kong SWIFT Address: BOFAHKHX Account Name: abrdn SICAV I A/C Number: 82893-012 Singapore Dollars - SGD Bank of America N.A. 50 Collyer Quay 1.4-01 Oue Bayfront 049321 Singapore

SWIFT Address: BOFASG2X Account Name: abrdn SICAV I A/C Number: 58875019 Canadian Dollars - CAD
Bank of America N.A.
2 King Edward Street
London
EC1A 1HQ
United Kingdom
SWIFT Address: BOFAGB22
IBAN: GB29 BOFA 1650 5080 4750 17
Account Name: abrdn SICAV I
A/C Number: 80475017

Japanese Yen - JPY
Bank of America N.A.
2-11-1 Nagatacho
Chiyoda
Tokyo 100-6115
Japan

Japan SWIFT Address: BOFAJPJX Account Name: abrdn SICAV I A/C Number: 21714012 Australian Dollars - AUD Bank of America N.A. Level 63, MLC Centre 19-29 Martin Place Sydney NSW 2000 Australia

SWIFT Address: BOFAAUSX BSB (Bank Code): 232-001 Account Name: abrdn SICAV I A/C Number: 14511016 New Zealand Dollars - NZD Bank of America N.A. L34, Governor Phillip Tower 1 Farrer Place Sydney NSW 2000 Australia

Australia SWIFT Address: BOFAAUSX BSB (Bank Code): 232-001 Account Name: abrdn SICAV I A/C Number: 14511040 Correspondent SWIFT: BOFACATT

Czech Koruna - CZK

Bank of America N.A.
2 King Edward Street
London
EC1A 1HQ
United Kingdom
SWIFT Address: BOFAGB22
IBAN: GB74 BOFA 1650 5023 7600 53

IBAN: GB74 BOFA 1650 5023 7600 53 Account Name: abran SICAV I A/C Number: 23760053 Correspondent SWIFT: KOMBCZPP

Hungarian Forint - HUF Bank of America N.A. 2 King Edward Street London EC1A 1HQ United Kingdom SWIFT Address: BOFAGB22

IBAN: GB52 BOFA 1650 5023 7600 61 Account Name: abrdn SICAV I A/C Number: 23760061 Correspondent SWIFT: BACXHUHB Chinese Renminbi - CNY

Bank of America N.A. Hong Kong Branch 17-F1 Devon House 979 King's Road Quarry Bay Hong Kong

SWIFT Address: BOFAHKHX Account Number: 82893038 Bank Sort Code: 055757 CNAP Code: 989584005500 Account Name: abrda SICAV I

# Bank account details for settlement of abrdn SICAV II Sub-Funds

Payment must be received in the currency of the share class. Please pay from an account in your own name and by telegraphic transfer, without charge for the beneficiary. For all payments add a reference: abrdn SICAV II + Client Name and/or Contract Number.

Pounds Sterling - GBP	Euro – EUR	Swiss Francs - CHF	US Dollars - USD
Bank of America N.A.			
2 King Edward Street	2 King Edward Street	2 King Edward Street	100 West 33rd Street
London	London	London	New York
EC1A1HQ	EC1A 1HQ	EC1A 1HQ	NY 10001
United Kingdom	United Kingdom	United Kingdom	SWIFT Address: BOFAUS3N
SWIFT Address: BOFAGB22	SWIFT Address: BOFAGB22	SWIFT Address: BOFAGB22	ABA Routing Code: 026009593
IBAN: GB69 BOFA 1650 5085 7310 18	IBAN: GB25 BOFA 1650 5085 7310 34	IBAN: GB47 BOFA 1650 5085 7310 26	CHIPS: 0959
CHAPS Sort Code: 16-50-50	Account Name: abrdn SICAV II	Account Name: abrdn SICAV II	Account Name: abrdn SICAV II
BACS Sort Code: 30-16-35	A/C Number: 6008 85731034	A/C Number: 6008 85731026	A/C Number: 6550 368140
Account Name: abrdn SICAV II	Correspondent SWIFT: BOFAGB22	Correspondent SWIFT: BOFACH2X	
A/C Number: 6008 85731018			
Swedish Krone - SEK	Norwegian Krone - NOK	Singapore Dollars - SGD	Canadian Dollars - CAD
Bank of America N.A.			
2 King Edward Street	2 King Edward Street	50 Collyer Quay	181 Bay Street
London	London	14-01 Oue Bayfront	Suite 400
EC1A 1HQ	EC1A 1HQ	049321	Toronto
United Kingdom	United Kingdom	Singapore	Canada
SWIFT Address: BOFAGB22	SWIFT Address: BOFAGB22	SWIFT Address: BOFASG2X	SWIFT Address: BOFACATT
IBAN: GB77 BOFA 1650 5085 7310 68	IBAN: GB78 BOFA 1650 5085 7310 50	Account Name: abrdn SICAV II	Account Name: abrdn SICAV II
Account Name: abrdn SICAV II	Account Name: abrdn SICAV II	A/C Number: 6212 71708015	A/C Number: 7114 55322200
A/C Number: 6008 85731068	A/C Number: 6008 85731050		
Correspondent SWIFT: HANDSESS	Correspondent SWIFT: DNBANOKK		
Japanese Yen - JPY	Australian Dollars - AUD	New Zealand Dollars - NZD	Czech Koruna – CZK
Bank of America N.A.			
2-11-1 Nagatacho	Level 63, MLC Centre	L34, Governor Phillip Tower	2 King Edward Street
Chiyoda	19-29 Martin Place	1 Farrer Place	London
Tokyo 100-6115	Sydney NSW 2000	Sydney NSW 2000	EC1A 1HQ
Japan	Australia	Australia	United Kingdom
SWIFT Address: BOFAJPJX	SWIFT Address: BOFAAUSX	SWIFT Address: BOFAAUSX	SWIFT Address: BOFAGB22
Account Name: abrdn SICAV II	BSB (Bank Code): 232-001	Account Name: abrdn SICAV II	IBAN: GB03 BOFA 1650 5085 7310 42
A/C Number: 6064 24745014	Account Name: abrdn SICAV II	A/C Number: 5201 18477024	Account Name: abrdn SICAV II
	A/C Number: 5201 18477016		A/C Number: 6008 85731042
			Correspondent SWIFT: KOMBCZPP

For more information visit abrdn.com

 $abrdn \ Investments \ Luxembourg \ S.A.\ 35a, Avenue \ J.F.\ Kennedy, L-1855 \ Luxembourg \ R.C.S.\ B120637.\ Authorised in \ Luxembourg \ and \ regulated \ by \ CSSF.$ 

